

OFFICE OF THE PRINCIPAL,
RAVENSHAW JUNIOR COLLEGE, CUTTACK

NOTICE

No. 10/16, Date: 20/08/16

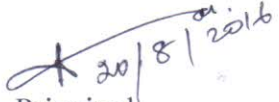
**Distribution of Laptops at
Ravenshaw Junior College, Nodal Centre, Cuttack District**

Laptops will be distributed to meritorious +2 pass out students of 2016 batch of Ravenshaw Junior College, Cuttack as per the programme given below.

Name of the College	Stream	CHSE Roll No.	Date & Time of distribution
Ravenshaw Junior College	ARTS	Upto 145CA100	23.08.2016 (10.00 AM – 12.00 Noon)

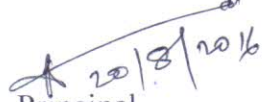
The students are required to produce the following documents at the time of receiving laptops.

1. Certificate of identification of student from the Principal. The students are required to download this certificate from our college website www.ravenshawjuniorcollege.org
2. Original and Xerox copy of Mark sheet and Admit Card of CHSE.
3. Authorization letter given by the student (the student should attest the signature of his / her parent) with justified ground and countersigned by the Principal in case of authorization.
4. Original and Xerox copy of Voter ID / PAN Card / Aadhar Card / Driving License / BPL Card / Bank Passbook with Photograph of the authorized parent in case of authorization. The parent authorized by the student to receive Laptop on his / her behalf should also bring Original CHSE Mark sheet / Original CHSE Pass Certificate of the student.


Principal,
Ravenshaw Junior College,
Cuttack.

Memo No. 1017, Date: 20/08/16

Copy to College Notice Board / Officers in charge of verification and distribution of laptops / Guard File / HC / P.I.F for information and necessary action.


Principal,
Ravenshaw Junior College,
Cuttack.